

**Board Meeting**

*Oct*. 2, 2014| 1:00 pm Eastern | Mark Roberti, Chairman

**Agenda**

## Meeting Logistics

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| --- | --- |
| Meeting Location | Go To Meeting |
| Dial in number & Access code | Austria: +43 (0) 7 2088 0034United States: +1 (773) 945-1031Access Code: 525-247-466 |
| Web connection |  <https://www2.gotomeeting.com/join/525247466> |
|  |  |

## Invitees

| Invitee | Notes |
| --- | --- |
| Board of directors |  |
|  |  |
|  |  |

## Agenda

| Item | Who | Duration |
| --- | --- | --- |
| Introductory remarks | Chair | 2 mins |
| Approval of minutes from previous board meeting  | Secretary | 3 mins |
| Institute name change/URL change | Mark Roberti | 10 mins |
| Update on web site migration | Ian Robertson | 5 mins |
| Search for new Board member candidates   | Ian Robertson | 5 mins |
| Financial report  | Ian Robertson | 5 mins |
| Refund of this year’s membership fees | Ian Robertson | 5 mins |
| Filing of 2013 Tax Return | Ian Robertson | 5 mins |
| Future exam schedule | Joe P-P | 10 mins |
| Update on London Exam | Mark | 5 mins |
| Marketing memberships/sponsorships | Mark | 5 mins |
| Adjournment | Secretary | 2 mins |